



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office XII
Region 12 Center, Brgy. Carpenter Hill
Koronadal City, South Cotabato
TeleFax No. 083-228-3411 / 228-3413

June 4, 2019

REQUEST FOR EXPRESSION OF INTEREST

The Department of Agriculture, Regional Field Office No. 12 (DA-RFO 12), Koronadal City, South Cotabato through its *DA-BAR Fund under the 2018 General Appropriation Act (Continuing Appropriation 2018)* invites shortlisted consultant for the procurement Consulting Services:

- 1. Provision of Consulting Services for the conduct of feasibility Study of Tire Manufacturing Plant in Mindanao**
ABC: Php4,300,000.00

Scope of Work:

- I. Development of detailed Feasibility Study with pertinent design and data covering critical area, but not limited to:**
 - a. Project Background
 - b. Market Study
 - c. Technical Study
 - d. Financial Study
 - e. Economic Study
 - f. Environmental Study
 - g. Institutional/Organizational and Management Study
 - h. Socio-Political Viability
 - i. Transactional Option Analysis
 - j. Legal Viability
 - k. Implementation Timetable
 - l. Risk Analysis, Evaluation and Mitigation
 - m. Conduct of Periodic and Consultative meetings with the DA RFO XII through its TWG even after the contract period as deemed necessary/required by the Implementing Agency for the following purpose:
 - Discuss the progress of work and preliminary output;
 - Give the Government the opportunity to make comments and suggestions
 - Resolve problems and issues that may be encountered
- II. Prepare the negotiation/inception, monthly and final report of the entire study progress.**
- III. Conduct presentations, as appropriate, which will be the venue for assessment of the final report for submission to the DA RFO XII.**
- IV. Packaging and reproduction of the final copy**
- V. Submission of the full dataset compilation, electronic copy and seven (7) printed copies of the final report to the DA-RFO XII.**

EXPERTISE REQUIREMENTS AND QUALIFICATIONS

The Consulting Firm should provide sets of evidence of institutional competency in carrying out the engagement as well as the competencies of each consultant who will be fielded to the project. The firm should have been in the consulting industry for at least ten (10) years and has had five (5) years of actual consulting engagements in related projects. The competencies of the key personnel to be nominated by the Consulting Firm are as follows:

1. Team Leader / Project Manager

The Project Manager should have at least a Bachelor of Science (BS) Degree in Economics, Finance, Agribusiness, Management, Business Administration, or Engineering, with at least ten (10) years of professional experience involving projects that are similar or relevant to this Study with at least 36 man-months of actual expert services in the last 20 years. With experience as team leader / project manager for at least two (2) feasibility projects.

The Team Leader/Project Manager shall be responsible for the overall coordination of the tasks for the study, approve all activities for the study, review and integrate all inputs of the team, submit all reports, facilitate meetings and stakeholders consultations, among others. In addition, he/she shall provide DA RFO XII all required support until the completion of the study.

2. Market Planner / Economist

The Market Planner/Economist should have at least Bachelor's Degree in the field of Economics, Agro-economics Finance, Marketing or equivalent, with at least five (5) years of professional experience in economic analysis and market assessment/studies with at least 18 man-months of actual expert services in the last 20 years.

The consultant shall be responsible for the following: (a) review and analysis of supply-demand; (b) determine the economic cost; (c) quantify economic benefits; (d) undertake cost benefit analysis; and (e) analyse economic sensitivity of the project to possible increase or decrease of cost/benefits, among others.

3. Structural/Civil Engineer

The Structural/Civil Engineer should be a licensed Structural/ Civil Engineer, with at least 5 years of professional experience involving consultancy contracts that are similar or relevant to this Study with at least 24 man-months of actual services in the last 20 years.

The consultant shall be responsible for the following: (a) preparation of design criteria and preliminary design of the building structure and related structures; (b) cost estimation of building and related structures; (c) assessment of geotechnical conditions, planning, design and costing of civil works, including the review of unit prices (d) construction methods and preparation of basic plans and schedules, among others.

4. Plant/Mechanical Engineer

The Plant Engineer should be a licensed Mechanical Engineer, with at least 5 years of professional experience involving consultancy contracts that are

similar or relevant to this Study with at least 24 man-months of actual expert services in the last 20 years.

The consultant shall be responsible for the following: (a) identify needed machinery and equipment and corresponding capacities for the project; (b) supervise design works and cost estimation; (c) prepare cost estimation of machineries and equipment, among others.

5. Financial Specialist

The Financial Specialist should have at least a Bachelor's Degree in the field of Commerce/Business Administration, Financial Management, Economics or equivalent, with at least 5 years of professional experience in conducting financial analysis with at least 18 man-months of actual expert services in the last 20 years.

The consultant shall be responsible for the following: (a) analysis of financing options; (b) identify possible sources of revenues to be generated and the cost of operation of a project; (c) prepare financial projections such as statements of projected income and projected cash flow, and projected balance sheet; (d) determine financial viability of the project; (e) undertake sensitivity analysis of various factors affecting financial viability of the project; (f) carry out value for money analysis; among others.

6. Environmental/Social Assessment Specialist

The Environmental/Social Assessment Specialist should have a Bachelor's Degree in Environmental or Social Science, or has a degree in Environmental Engineering, with at least 5 years of professional experience in environmental and social screening/assessment with at least 18 man-months of actual expert services in the last 20 years.

The consultant shall be responsible for the following: (a) undertake environmental and social assessment, including stakeholder analysis to determine social acceptability of the project; and, (b) estimate the cost of environmental/social mitigation plan and capability of agency to implement the same.

7. Agriculture Specialist

The Agriculture Specialist should have a Bachelor's Degree in, Agriculture, or Agribusiness, with at least 5 years of professional experience on agriculture particularly on rubber industry with at least 18 man-months of actual expert services in the last 20 years.

8. The Consulting Service Provider has the option to hire additional expert/s or support staff/s in relation to the conduct of the study, provided no additional expenses to the government.

- Contract Duration: 90 Calendar Days
- Cost of Bidding Documents: Php5,000.00

Note : Prospective Consultants Representative must submit a copy of Board Resolution or Secretary's Certificate/Special Power of Attorney whichever is applicable coupled with SPECIMEN SIGNATURE on or before the Schedule of Opening of Sealed Bids.

- A. Bids submitted in excess of the ABC shall be automatically disqualified during bid opening.
- B. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, corporation or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to the citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

- C. Interested bidders may obtain further information from DA-RFO 12 and inspect the Bidding Documents at the address given below during office hours from 8:00AM until 5:00PM.

A complete set of Bidding Documents may be purchased by interested Bidders commencing on dates above stated from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount as stated above.

- D. The DA-RFO 12 will hold a Pre-bid Conference on **June 14, 2019 – 09:00AM at DA-12 Conference Hall (2nd Floor), Brgy. Carpenter Hill, Koronadal City** which shall be opened to all interested parties.
- E. The **Opening of Sealed Bids** shall be on **June 26, 2019 at 09:00AM** in the **DA-RFO 12 Conference Hall (2nd Floor), Brgy. Carpenter Hill, Koronadal City**.
- F. The bidding will be on a **TWO-ENVELOPE SYSTEM (Envelope A and Envelope B) Technical and Financial Envelopes**. Each envelope shall contain 3 envelopes marked as “Original Copy”, “Copy 1”, and “Copy 2”. Technical Documents must have **marker/eartab** and must be in chronological order as stipulated in the Checklist of Requirements.

The two (2) envelopes, Technical and Financial shall be labeled as Envelope A- Technical Documents and Envelope B-Financial Documents, respectively.

All envelopes shall: a) contain the name of the contract to be bid in capital letters, b) bear the name and address of the Bidder in capital letters, c) be addressed to the Procuring Entity’s BAC in accordance with ITB Clause 1.1, d) bear the specific identification of this bidding process indicated in the ITB Clause 1.2, and e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with ITB Clause 21.

- G. Bids must be delivered to the address below **on or before June 26, 2019, 09:00AM**. All bids must be accompanied by a bid security in the form of Cash or Cashier’s/Manager’s check issued by a Universal or Commercial Bank (2% of the ABC); or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (2% of the ABC); or Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to

issue such security (5% of the ABC); or Bid Securing Declaration (duly notarized).

- H. The Department of Agriculture, Regional Office No. 12, Koronadal City reserves the right to accept or reject any bid, to annul the bidding process, and to waive any minor defects, without thereby incurring any liability to the affected bidder/s and to accept bid as may be considered most advantageous to the government.
- I. LATE BIDS WILL NOT BE ACCEPTED.
- J. For further information, please refer to:

ANNABELLE V. OMICTIN

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Approved by:



LORNA P. VILBAR, Ph.D.
BAC Chairperson ♀