



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. XII
 Prime Regional Government Center
 Carpenter Hill, Koronadal City, South Cotabato
 Bids and Awards Committee Office - Telefax No. (083) 228-3411

BAC Resolution No. 2020-0138
July 28, 2020
Series of 2020

RESOLUTION RECOMMENDING THE AWARD OF THE CONTRACT FOR THE PROCUREMENT OF PROJECT ENTITLED LINE ITEM NO. 1: SUPPLY AND DELIVERY OF 33 UNITS NETWORK PRINTER THROUGH COMPETITIVE BIDDING WITH A BID PRICE OF EIGHT HUNDRED EIGHTY-SEVEN THOUSAND THREE HUNDRED FOUR PESOS ONLY (PHP887,304.00).

WHEREAS, a public bidding was conducted on June 23, 2020, 9:00 o'clock in the morning at DA XII Conference Room, Koronadal City, South Cotabato, for the project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** under ITB Reference No. 7023738 with an Approved Budget for the Contract (ABC) of Nine Hundred Ninety Thousand Pesos Only (Php990,000.00);

WHEREAS, there were two (2) bidders who expressed interest to participate and submit their sealed bids for the above-described project, to wit;

NAME OF BIDDERS	BID AMOUNT (Submitted)	BID AMOUNT (Calculated)	RANK
Photopro Trading and General Merchandise Co.	Php887,304.00	Php887,304.00	LCB
HANLINK INC.	Php965,448.00	Php965,448.00	Rank 2

WHEREAS, during the Bid Evaluation Process, the BAC including its Technical Working Group (TWG) found out that the bid submitted by **Photopro Trading and General Merchandise Co.** in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)** has met the minimum requirements and was determined as the **Lowest Calculated Bid**. Therefore, subject for Post-Qualification;

WHEREAS, after thorough deliberation of the Bids and Awards Committee based on the evaluation reports of the Technical Working Group it was found out that the bid of **Photopro Trading and General Merchandise Co.** amounting to **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)** was determined as the **Lowest Calculated Responsive Bid**;

WHEREAS, Section 34.4, Rule X of R.A. 9184 states that *"Xxx. If the BAC determines that the bidder with the Lowest Calculated Bid/Highest Rated Bid passes all the criteria for post-qualification, it shall declare the said bid as the Lowest Calculated Responsive Bid/Highest Rated Responsive Bid, and recommend to the Head of the Procuring Entity the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower or, in the case of quality-based evaluation procedure, submitted bid price or its negotiated price whichever is lower; Xxx."*





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. XII
Prime Regional Government Center
Carpenter Hill, Koronadal City, South Cotabato
Bids and Awards Committee Office - Telefax No. (083) 228-3411

WHEREFORE, premises considered, it is hereby **RESOLVED** to **RECOMMEND** to the Head of the Procuring Entity (HoPE) that the procurement of project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)** be awarded to **Photopro Trading and General Merchandise Co.**

RECOMMENDED BY THE BIDS AND AWARDS COMMITTEE


LORNA P. VILBAR, Ph.D.
Chairperson

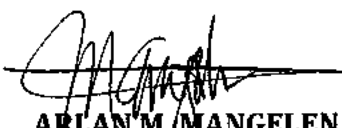
MARIA CECILIA E. FRANDO
Vice Chairperson


JOCELYN F. TORRES, Ph.D.
Member


JOHN B. PASCUAL, DVM
Member


CHITO L. DELA CRUZ
Member

Approved by the Head of the Procuring Entity:


ARLAN M. MANGELEN
Regional Executive Director



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. XII
Prime Regional Government Center
Carpenter Hill, Koronadal City, South Cotabato
Bids and Awards Committee Office - Telefax No. (083) 228-3411

Resolution No. 2020-0139
August 3, 2020
Series of 2020


RESOLUTION DECLARING THE WINNING BIDDER FOR THE PROCUREMENT OF THE PROJECT ENTITLED LINE ITEM NO. 1: SUPPLY AND DELIVERY OF 33 UNITS NETWORK PRINTER THROUGH COMPETITIVE BIDDING WITH A BID PRICE OF EIGHT HUNDRED EIGHTY-SEVEN THOUSAND THREE HUNDRED FOUR PESOS ONLY (PHP887,304.00).

WHEREAS, in the public bidding conducted on June 23, 2020, 9:00 o'clock in the morning at DA XII Conference Room, Koronadal City, South Cotabato, **PHOTOPRO TRADING AND GENERAL MERCHANDISE CO.** submitted the **Lowest Calculated Responsive Bid** for the procurement of project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** in the amount **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos Only (Php887,304.00)**;

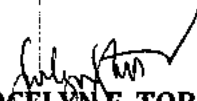
WHEREAS, per Resolution No. 2020 - 0138 dated July 28, 2020, it was recommended by the Bids and Awards Committee (BAC) and was approved by the Head of the Procuring Entity (HoPE) that the above project in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)** be awarded to **Photopro Trading and General Merchandise Co.** being the bidder who was determined to have submitted the **Lowest Calculated Responsive Bid**;

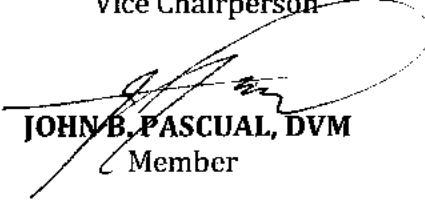
WHEREFORE, premises considered, it is hereby **RESOLVED** to **DECLARE** that **PHOTOPRO TRADING AND GENERAL MERCHANDISE CO.** is the winning bidder for the procurement of project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)**. Hence, a Notice of Award shall be served.


DECLARED BY THE BIDS AND AWARDS COMMITTEE


LORNA P. VILBAR, Ph.D.
Chairperson


MARIA CECILIA E. FRANDO
Vice Chairperson


JOCELYN F. TORRES, Ph.D.
Member


JOHN B. PASCUAL, DVM
Member


CHITO L. DELA CRUZ
Member

Approved by the Head of the Procuring Entity:


ARLAN M. MANGELEN
Regional Executive Director



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. XII
Prime Regional Government Center
Carpenter Hill, Koronadal City, South Cotabato
Bids and Awards Committee Office - Telefax No. (083) 228-3411

NOTICE OF AWARD

RIZA MAE B. SIBONGA
Authorized Representative
Photopro Trading and General Merchandise Co.
Ellis Arcade, Yumang Street, cor. Aparente Street
San Isidro, General Santos City

Madam:

Please be informed that the project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** in the amount **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos Only (Php887,304.00)** with ITB Reference No. **7023738** is being awarded to your firm as the bidder who submitted the **Lowest Calculated Responsive Bid**.

Thus, you are required to post your **Performance Security Bond** as provided under Section 39.2 of R.A. 9184 within ten (10) calendar days from receipt of this notice which shall be in an amount equal to a percentage of the total contract price in accordance with the following schedules:

Cash/Cashier's/Manager's check : 5% of (Php887,304.00)
(Php44,365.20)

or

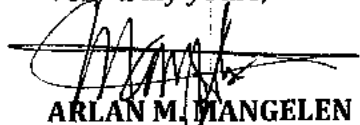
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: : 5% of (Php887,304.00)
(Php44,365.20)
Provided, however, That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

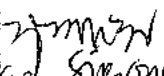
or

Surety Bond (Callable upon demand) : 30% of (Php887,304.00)
(Php266,191.20)

Done this 6th day of August 2020 at Koronadal City, Philippines.

Very truly yours,


ARLAN M. MANGELEN
Head of the Procuring Entity
Regional Executive Director

Conformed: 
Riza Mae Sibonga

Print Name and Signature

Date 08-07-2020



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. XII
 Prime Regional Government Center
 Carpenter Hill, Koronadal City, South Cotabato
 Bids and Awards Committee Office - Telefax No. (083) 228-3411

PURCHASE ORDER

Supplier: **Photopro Trading and General Merchandise Co.**

P.O./L.O. No. 544

Address : Ellis Arcade, Yumang Street, cor. Aparente
San Isidro, General Santos City

Date: 8-13-2020

Mode of Procurement: **COMPETITIVE BIDDING**

Gentlemen:

Please Furnish this office the following articles subject to the terms and conditions contained herewith:

Place of Delivery: DA-RFO 12, Koronadal City

Delivery Term: 45 Calendar Days after receipt of NTP

Date of Delivery: _____

Payment Term: _____

Item No.	Unit	Qty	Description	Unit Cost (P)	Amount
1	unit	33	Line Item No. 1: Supply and Delivery of Network Printer	₱26,888.00	₱887,304.00
			33 units HP Laserjet Pro M404DN Network Printer Specifications: Processor speed: 1200MHz Memory, standard: 256 MB 2-line backlit LCD graphic display 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000 BASE-T network; Windows, Apple® macOS Print speed, black (normal): Up to 40 ppm (default); Up to 42ppm (HP High Speed) Resolution (black): Fine Lines (1200 x 1200 dpi) Media sizes supported: Tray 1, Tray 2: A4; A5; A6; B5 (JIS); B6 (JIS); 16K; 10 x 15cm; Oficio (216 x 340mm); postcards (JIS single, JIS double); envelopes (DL, C5, B5); Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2 Paper handling output, standard: 150-sheet output bin HP Black LaserJet Toner Cartridge Power: 220-volt input voltage: 220 to 240 VAC Power consumption: 495 watts (active printing), 5.5 watts (ready), 0.5 watts (sleep)		
(Total Amount in Words)			Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos Only		₱887,304.00

In case of failure to make the full delivery within the time specified above, a penalty of at least one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed.

Conforme:

Riza Mbe Sisona

(Signature Over Printed Name)

Date: 8/13/2020

Very truly yours,

ARLAN M. MANGELEN
 Regional Executive Director

Funds Available:

CHERISH GAY B. INOCENCIO
 Accountant III
 Regional Accountant

ALOBS No: 9

Amount:

Purchase Order - Line Item No. 1: Supply and Delivery of 33 units Network Printer (ICTU 2020)
 Photopro Trading and General Merchandise Co.
 Php887,304.00





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. XII
Prime Regional Government Center
Carpenter Hill, Koronadal City, South Cotabato
Bids and Awards Committee Office - Telefax No. (083) 228-3411

ITB Reference No. 7023738
Contract No. 2020-0457

CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This contract is made and entered this _____ day of 13 Aug 2020 by and between:

The **DEPARTMENT OF AGRICULTURE, REGIONAL FIELD OFFICE XII**, with address at Regional Government Center, Carpenter Hill, Koronadal City, South Cotabato represented herein by, **ARLAN M. MANGELAN**, Regional Executive Director, hereinafter referred to as the **FIRST PARTY**;

-AND-

PHOTOPRO TRADING AND GENERAL MERCHANDISE CO. with principal address at Ellis Arcade, Yumang Street, cor. Aparente Street, San Isidro, General Santos City, represented by **RIZA MAE B. SIBONGA**, Authorize Representative, hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the **First Party** has a procurement for the project entitled **Line Item No. 1: Supply and Delivery of 33 units Network Printer** with an Approved Budget for the Contract (ABC) of Nine Hundred Ninety Thousand Pesos (Php990,000.00);

WHEREAS, a public bidding was conducted on June 23, 2020 with two (2) participating bidders to which project was awarded to **Photopro Trading and General Merchandise Co.** being the bidder who was determined to have submitted the Lowest Calculated Responsive Bid in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos Only (Php887,304.00)**;

WHEREAS, the **First Party** has accepted the bid of the **Second Party** in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos Only (Php887,304.00)** which shall be completely delivered in the **DA-RFO 12, Koronadal City** within **forty-five (45) calendar days** upon receipt of the Notice to Proceed with the following specifications, to wit:

33 units HP Laserjet Pro M404DN Network Printer

Specifications:

Processor speed: 1200MHz
Memory, standard: 256 MB
2-line backlit LCD graphic display
1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000 BASE-T network;
Windows, Apple® macOS
Print speed, black (normal): Up to 40 ppm (default); Up to 42ppm (HP High Speed)
Resolution (black): Fine Lines (1200 x 1200 dpi)
Media sizes supported:
Tray 1, Tray 2: A4; A5; A6; B5 (JIS); B6 (JIS); 16K; 10 x 15cm; Oficio (216 x 340mm); postcards (JIS single, JIS double); envelopes (DL, C5, B5);
Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2
Paper handling output, standard: 150-sheet output bin

Additional Toner per unit
HP Black LaserJet Toner Cartridge
Power: 220-volt input voltage: 220 to 240 VAC





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. XII
 Prime Regional Government Center
 Carpenter Hill, Koronadal City, South Cotabato
 Bids and Awards Committee Office - Telefax No. (083) 228-3411

Power consumption: 495 watts (active printing), 5.5 watts (ready), 0.5 watts (sleep)

Delivery Site: DA-RFO 12, Koronadal City

NOW THEREFORE, for and in consideration of the following premises, the parties hereto agreed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz;
 - a) The Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
 - b) Schedule of Requirements;
 - c) Technical Specifications;
 - d) General Conditions of Contract;
 - e) Special Conditions of Contract;
 - f) Performance Security;
 - g) Entity's Notice of Award;
 - h) Purchase Order; and
 - i) Notice To Proceed.
3. The **First Party** hereby covenants to pay the **Second Party** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract'
4. In case the **Second Party** incurs delay in the delivery of items as herein stipulated, Rule XXII, Section 68 of the 2016 Revised Implementing Rules and Regulations of RA No. 9184 shall be applied, which partly states, "Xxx *The amount of the liquidated damages shall be at least equal to one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Xxx*";
5. Other provisions of RA No. 9184 and its IRR not stipulated in this contract shall form part of this agreement; and
6. This Agreement shall be valid and binding upon approval of both parties.

IN WITNESS WHEREOF, the parties hereto set their respective signatures on the day written above.

**DEPARTMENT OF AGRICULTURE
 REGIONAL FIELD OFFICE XII**

**PHOTOPRO TRADING AND GENERAL
 MERCHANDISE CO.**

First Party
 Represented By:

Second Party
 Represented By:

ARLAN M. MANGELEN
 Regional Executive Director

RIZA MAE B. SIBONGA
 Authorized Representative





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. XII
 Prime Regional Government Center
 Carpenter Hill, Koronadal City, South Cotabato
 Bids and Awards Committee Office - Telefax No. (083) 228-3411

Reviewed and Witnessed by:

JOHANNI T. MABUAD
 CMT-III

OK as to Allocation of Funds:

Availability of Funds:

Rubylyn J. Cardenas
ROBYLYN J. CARDENAS
 Admin Assistant III
 OIC- Regional Budget Officer

Cherish Gay B. Inocencio
CHERISH GAY B. INOCENCIO
 Accountant III
 Regional Accountant

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF KORONADAL) SS
 X-----X

13 AUG 2020

Before me, a Notary Public for Koronadal City this _____ of _____ 2020, personally appeared the following persons:

- | NAME | PROOF OF IDENTITY |
|------------------------|---|
| 1. ARLAN M. MANGELEN | <u>Driver's License: MO 1-94-042886</u> |
| 2. RIZA MAE B. SIBONGA | |

PROOF OF IDENTITY
Driver's License: MO 1-94-042886

Known to me to be the same persons who executed the foregoing instrument and acknowledged that the same is their voluntary act and deed.

This instrument consists of three (3) pages including this page in which this acknowledgement is written, and signed by the parties and their witnesses on each and every page.

WITNESS MY HAND AND SEAL.

Doc No. : 187
 Page No. : 38
 Book No. : 106
 Series of : 2020
 Series of : _____

9 **ATTY. ROMMEL L. CANAYAG, CPA, M.**
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2021
 ROLL OF ATTORNEYS NO. 020601-4-26-11
 IBP O.R. NO. 03906012-26-2019
 PIR NO. 900700001-03-2020
 JIN 193 - 656 - 029
 GENERAL SANTOS CITY

long



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. XII
 Prime Regional Government Center
 Carpenter Hill, Koronadal City, South Cotabato
 Bids and Awards Committee Office - Telefax No. (083) 228-3411

NOTICE TO PROCEED

RIZA MAE B. SIBONGA
 Authorized Representative
PHOTOPRO TRADING AND GENERAL MERCHANDISE CO.
 Ellis Arcade, Yumang Street, cor. Aparente Street
 San Isidro, General Santos City

Madam:

Having entered into a contract with the Department of Agriculture, RFO 12, Koronadal City, please be advised that you may now proceed with the project **Line Item No. 1: Supply and Delivery of 33 units Network Printer** in the amount of **Eight Hundred Eighty-Seven Thousand Three Hundred Four Pesos (Php887,304.00)** with **ITB Reference No. 7023738** subject to the terms and conditions of the contract agreement specifically the provision on "LIQUIDATED DAMAGES" (LD) as stipulated under RA 9184 with the following specifications and delivery schedule, to wit:

33 units HP Laserjet Pro M404DN Network Printer

Specifications:

- Processor speed: 1200MHz
- Memory, standard: 256 MB
- 2-line backlit LCD graphic display
- 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000 BASE-T network;
- Windows, Apple® macOS
- Print speed, black (normal): Up to 40 ppm (default); Up to 42ppm (HP High Speed)
- Resolution (black): Fine Lines (1200 x 1200 dpi)

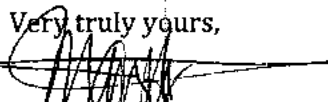
Media sizes supported:

- Tray 1, Tray 2: A4; A5; A6; B5 (JIS); B6 (JIS); 16K; 10 x 15cm; Oficio (216 x 340mm); postcards (JIS single, JIS double); envelopes (DL, C5, B5);
- Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2
- Paper handling output, standard: 150-sheet output bin
- HP Black Laserjet Toner Cartridge
- Power: 220-volt input voltage: 220 to 240 VAC
- Power consumption: 495 watts (active printing), 5.5 watts (ready), 0.5 watts (sleep)

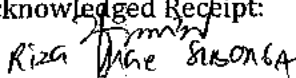
Delivery Period: 45 Calendar Days
 Delivery Site: DA-RFO 12, Koronadal City

Done this 18th day of August 2020 at Koronadal City, Philippines.

Very truly yours,


ARLAN M. MANGELEN
 Head of the Procuring Entity
 Regional Executive Director

Acknowledged Receipt:


 Riza Mae Sibonga

Signature over Printed Name

Date 8/18/20

