



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office XII  
Brgy. Carpenter Hill, General Santos Drive  
Koronadal City  
Tel. No./Fax No. : 083-228-3413

**NOTICE TO PROCEED/DELIVER**

**THE PROPRIETOR**  
**Green Seeds Garden and Plantree Depot Trading**  
62 National Road, Buco  
Talisay, Batangas

Sir/Madam:

Having entered into a contract with the Department of Agriculture, Regional Field Office No. 12, Koronadal City, you are authorized to proceed the **supply and delivery of 200,000 pcs. Coffee Planting Materials (Robusta-Stem Clones)** with **Reference No. 3751431** in the amount of **Three Million Seven Hundred Sixty Thousand Pesos (Php3,760,000.00)**, subject to the terms and conditions of the contract specifically the provision on Liquidated Damages (LD) as stipulated in RA 9184, with the following specifications, to wit:

**Specifications:**

- Variety : Robusta (stem clones)
- Size of Polybag : 6"x 8" PE bag
- At least 1 foot high
- Good quality planting materials
- Free from pest and diseases
- With no new flashing upon delivery to different municipalities
- 5% mortality rate
  
- Delivery period : 90 calendar days
- Delivery site :
  - a. PLGU-North Cotabato = 49,284 pcs.
  - b. PLGU-South Cotabato = 50,124 pcs.
  - c. PLGU-Sultan Kudarat = 48,166 pcs.
  - d. PLGU-Sarangani = 52,426 pcs.

*Note : See attached "ANNEX A" for the Breakdown of Deliveries per Province.*

Done this 30<sup>th</sup> day of June, 2016 at Koronadal City, Philippines.

Very truly yours,

**AMALIA J. DATUKAN, MBA**  
Regional Executive Director

Conformed:

**RODOLFO DELACRUZ**  
Printed Name and Signature  
Date : 6/30/16

Prepared by:

**MONINA M. SALENDAB**  
Head, BAC Secretariat